

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of December 31, 2013

Agency Name: PHILIPPINE SUGAR CORPORATION

Agency Code: _____

Book No. : _____

Account Title : Advances to Officers and Employees

Account Code : 134

NAME	Date Cash Advance Granted	Particulars	Reference (Ck No.)	TOTAL AMOUNT	AMOUNT DUE				REMARKS (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel	-	NONE	NONE	NONE	-	-	-	-	N/A
2. Foreign Travel	-	NONE	NONE	NONE	-	-	-	-	N/A
3. Special Activities/Projects	-	NONE	NONE	NONE	-	-	-	-	N/A
B. Advances to Regular Disbursing Officers									
1. Payroll	-	NONE	NONE	NONE	-	-	-	-	N/A
2. Seminars/conference	-	NONE	NONE	NONE	-	-	-	-	N/A
TOTALS:				NONE	-	-	-	-	


Certified Correct:


THELMA R. BUGAYONG
 Accountant V

Approved by:


RENATO B. SALVATIERRA
 President

Verified by:


MA. THELMA C. QUIJANO
 OIC-Audit Team Leader

Date Submitted: January 28, 2013

Note: This Report on Ageing of Cash Advances shall be submitted by the Agency directly to COA. COA shall provide the IATF the list of Department/Agencies that are compliant with this condition.